

## Community Grant Program FAQ

### How do I know if my organisation is eligible?

Your organisation must be grassroots. Initiatives being delivered must directly benefit communities located within close proximity to WestConnex. In our Guidelines document, there is a list of suburbs for easy reference.

Further to this, applicants must be one of the following only:

- Community trust
- Incorporated community association
- Not-for-profit
- Social enterprise
- Charity
- Public Benevolent Institution
- School and early learning (non-profit)

### How much money is our organisation able to apply for?

Grant funding of up to \$10,000 is available for eligible applicants. Should your initiative cost more than \$10,000 you are still able to apply. The organisation will need to demonstrate how they will raise the remainder of the funds to ensure the success of the initiative.

### Can I apply for a smaller amount?

Yes, organisations can apply for amounts between \$500 and \$10,000.

### Do I need to provide quotes to support my application?

Yes, we will require supporting quotes and/or proof of cost of works. We suggest you try and arrange for this well in advance of the closing date.

### My application includes administration costs such as printing, will the grant cover this?

Generally, we do not provide funding for operational expenses. You can include these costs as part of your initiative for assessment if you deem this to be an important part of the initiative delivery. WestConnex reserves the right to partially fund your initiative and specify where those funds need to be directed.

### How often can we apply for a grant?

- Eligible organisations are able to apply for a grant in any open round.
- However, should your application be successful, your organisation will not be able to apply again until the following financial year.

### Our office is located at one of the eligible suburbs, but we service communities who aren't. Does this mean we can apply?

Unfortunately, no. As part of the eligibility criteria, the initiative itself must directly benefit communities located within close proximity to WestConnex, regardless of where the organisation is based.

### Does WestConnex sponsor events through the Community Grant Program?

No. Our Terms & Conditions and Guidelines clearly state that events are not eligible as part of our Community Grant Program including a fundraising event, Christmas party, social event, annual festival or conference. This is mostly because it is difficult to determine a long-term benefit to the local community from an event. Please see the Guidelines for other ineligible events.

## I have completed my application—do I need to do anything else?

Yes. As part of the initial screening, a representative from WestConnex may need to speak with you via phone. If you are successful through the initial screening phase, you may be required to meet with a WestConnex representative to further discuss your application. It is important you are contactable and available during the period after the closing date.

## When can we expect to be notified?

All applicants will be notified via email of the outcome of their application within 12 weeks of the round closing. Our aim is to assess and notify applicants well before this timeframe.

## What do we mean when we say legacy?

Your initiative must deliver a sustainable legacy with lasting benefits to the local economy, community, or natural environment. This is typically in the form of equipment and infrastructure with a long lifespan or training and skills programs that results in a tangible new skill or employment for the participants.

## How long do we have to spend the money?

Expenditure of the funds granted must be completed within six months of the date of the grant unless otherwise agreed with WestConnex. If you do not spend the funds within this time, you will be asked to refund any amount not expended.

## I still have more questions—who can I speak to?

Please do not hesitate to call us on **1800 660 248** or email **communityconnections@westconnex.com.au** or visit **westconnex.com.au/community/**

If you need an interpreter to learn more about the Community Grant Program, please call the Translating and Interpreting Service on 131 450.

### ARABIC

إذا كنت بحاجة إلى مترجم أو مترجمة لمناقشة مشروعك، نرحب بك في مكتبنا لتقديم خدمات الترجمة والتفسير. اتصل بخدماتنا على رقم 131 450.

### CHINESE

如果您需要通过传译员了解更多关于“社区补助计划”的信息，请拨打“笔译及传译服务”电话 131 450

### GREEK

Αν χρειάζεστε διερμηνεία για να μάθετε περισσότερα σχετικά με το Πρόγραμμα Κοινοτικών Επιχορηγήσεων (Community Grant Program), καλέστε την Υπηρεσία Μετάφρασης και Διερμηνείας στον αριθμό 131 450.

### HINDI

यदि आपको कम्प्यूनिटी ग्रांट स्क्रीम के बारे में और अधिक जानने के लिए दुभाषाई की आवश्यकता है तो अनुवाद व दुभाषाया सेवा को 131 450 पर फोन करें।

### ITALIAN

Se avete bisogno di un interprete per saperne di più sullo schema di sussidi comunitari Detto Community Grant Program, telefonate al servizio telefonico interpreti, Translating and Interpreting Service, al numero 131 450.

### KOREAN

커뮤니티 보조금제도에 대한 자세한 내용문의로 통역사가 필요하시면, 통/번역 서비스 131 450으로 연락주십시오.

### VIETNAMESE

Nếu cần thông dịch viên để tìm hiểu thêm về Chương Trình Tài Trợ Cộng Đồng, xin quý vị gọi điện thoại cho Ban Phiên Dịch và Thông Dịch (TIS) ở số 131 450.