

Suite 801, 50 Berry Street
North Sydney NSW 2060
Phone: (02) 8912 9001
Web: idplanning.com.au

Minutes

Location: **Petersham Service Centre, Level 3, Ngara Function Room, 2-14 Fisher St, Petersham**

Time: **Tuesday 7 November 2017, 6:00pm – 8.00pm**

Facilitator: **Gabrielle Martinovich (GM)**

Minutes: **Fiona Morrisby (FM)**

Attendees:

Lance Butler (LB)
Sharon Laura (SL)
Cynthia Louise Moore (CLM)
Christina Valentine (CV)
Catherine Gemmell (CG)
Nicole Ryan (NR) - SMC
Terry Chapman (TC) - SMC
Ken Reynolds (KR) - SMC

Kylie Cochrane (KC2) – SMC
Peter Jones (PJ) - SMC
Rob Sherry (RS) – DPE
Katie Withers (KW) – DPE
Liz Williams (LW) – DPE
Peter Warmington (PW) - CoS
Philip Knudsen (PK) - RMS
Dan Silburn-Evans (DSE) - RMS
Kendall Banfield (KB) – IWC

Apologies:

Rhea Liebmann (RL)
Liza-Jayne Loch (LJL)
Geoffrey Douglas (GD)
Sherrill Nixon (SN)

AGENDA MINUTES

Ref #	Item	Actions
1	Welcome and introductions	
2	<p>Review actions from previous meeting</p> <ul style="list-style-type: none"> a) NR provided an update on the meeting format for next year. Groups to include all relevant project team staff. NR said the format would be location based in three areas: b) Haberfield, Ashfield (2 positions vacant) c) St Peters, Alexandria, Mascot (1 position vacant) d) Rozelle, Leichhardt, Camperdown e) NR asked for other suggestions to be considered about the meeting format. f) NR suggested current members could stay on the committees as per location group. g) SL agreed meetings not working in current format and requested site managers be invited. NR advised contractors site managers will not be included h) CV raised concerns regarding connectivity between projects and potential for missed information. NR agreed to provide updates to all project directors to inform respective groups and maintain connectivity. 	<ul style="list-style-type: none"> a) CRG to provide suggestions relating to meeting format to NR b) NR to request appropriate representation at meetings c) Additional updates as per pages 6-7 and notes below
3	<p>Accept minutes from previous meeting</p> <ul style="list-style-type: none"> a) CG requested the Community Action Summary (CAS) be rejected as it misrepresents SMC listening to the community on Blackmore Oval. CV requested SMC stop saying they did not take a construction site. KC2 maintained the SMC position that these decisions were in response to community input. b) GM suggested that the lessons learned report be revisited in conjunction with the CAS for next meeting. <p>Note: PW arrived 6.35pm.</p>	<p>Accepted when actions are completed</p> <ul style="list-style-type: none"> a) GM to revisit lessons learned report in conjunction with the CAS and provide an updated report to committee/next meeting. GM to work with CV and CG to finalise.
Projects		
4	M4-M5 Link and EIS Update	<ul style="list-style-type: none"> a) RS to report back on ICAC results b) CV to provide a copy of the letter to RS.

	<ul style="list-style-type: none"> a) PJ advised in the vicinity of 12,000 submissions received for EIS. PIR due to be submitted in December and determination late Q1/Q2 2018. b) CV asked about the lease extension at Daley Rd being referred to ICAC and the fact ICAC had not released findings. CV said it was critical these results are released. CV asked for DPE's position on the probity issue. RS took this on notice. c) CV asked the LAW letter to Minister and DPE Secretary regarding Darley Rd be followed up on behalf of the coalition of anti WestConnex group. d) CG asked PJ about the alternate truck/hopper access route hopper to Daley Rd. PJ said he would follow-up with CG and CV offline regarding options. 	<ul style="list-style-type: none"> c) RS to follow up on LAW letter on behalf of the coalition. d) PJ to respond to CG and CV re access alternatives to Daley Rd when known.
5	<p>New M5</p> <ul style="list-style-type: none"> a) KB claimed complaint fatigue. NR said teams are door knocking impacted residents and contractors are providing site tours for the public. CV, SL and KB spoke about planning for Stage 3 and the transfer of lessons learned from other stages. CV said the responsibility to ensure this was with Roads and Maritime Services. PJ suggested clearer and more regular communications about the program of activity be provided. b) SL said the preferred infrastructure report (PIR) would be released without approval and asked that the community had input. CV and CG supported this request. KB advised IWC has requested an inquiry. a) CV suggested that a 5-year plan should be provided to all of the residents who are impacted in advance of next stages of development. CV said residents want certainty in terms of housing, noise, options and timelines in order to mitigate their concerns/options c) SL asked KR about noise abatement and double-glazing policy. SL asked if what is being offered has been reduced. KR said he would take this question on notice. d) CV asked for an update on the Rozelle Interchange. PK advised that RMS were simplifying arrangement of tunneling following consultation with potential Australian and international tenderers and giving further consideration to network connectivity. 	<ul style="list-style-type: none"> a) SMC to review the program and relevant communications b) KR to clarify what noise abatement is being offered and is it being reduced. c) PK to provide an update on the Rozelle Interchange in 2018.
6	<p>New M4</p> <ul style="list-style-type: none"> a) CLM requested information on Waratah St access on Citywest Link and that RMS consider development of an overpass as a legacy to community. b) CLM advised of poor driver behavior and asked SMC to monitor. c) PW suggested a highway patrol or Transport Coordination Office (TCO) be contacted to monitor Waratah St corridor. d) SL requested an update on Department of Housing estate on Waratah St to Dobroyd Parade. NR confirmed noise assessments completed. 	<ul style="list-style-type: none"> a) RMS to monitor for 12 months to determine overpass requirements. b) TC to review complaints and incidents around Waratah street and contact the police if there appears to be a serious problem. c) KB to provide IWC traffic report to RMS.

	<p>e) TC provided update indicating tunneling, vent ducts and traffic switches in progress. Fit out phase to occur Nov/Dec for nine months. Approximately 2000 people on this project and currently at equipment delivery phase.</p> <p>f) SL queried RMS regarding ROL's outside of hours due to impacts on community. Requested day ROL's as alternative however PK advised RMS don't issue these licenses, TCO issues them.</p> <p>g) CV advised IWC traffic study highlighted Haberfield and Ashfield are worst affected areas and referred to Sydney Morning Herald article of same day. CV asked RMS what action will be taken to alleviate. PK took request on notice and KB to provide full report to RMS.</p>	
7	<p>Other business NIL</p>	Meeting closed at 8:05pm.

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Issues register

Issue	Mitigation	Responsibility	Priority	By when	Status
Committee meeting attendees	SMC/GM to request presence of RMS, TMC, State Transport, M4 widening, other councils, JV representatives and Project Directors (decision makers) to attend future meetings as required	SMC/GM	Medium - High	On notice	On notice – as required
Consultation Members asked SMC for:	<ul style="list-style-type: none"> • Early engagement and timely information • Longer lead times for submissions • Increased hours of operation for Information/ Customer Service Centres including weekends • Direct access to experts, decision makers for meetings • Direct access to Place Managers on ground for day-to-day issues management • Include executive summaries with progress reports and consultation documents i.e. plain English with key elements and links to sections for further information • Clarify routes, tunneling impacts and boundaries on all maps • Introduce a series of Town Halls with relevant experts to target specific issues 	SMC	Medium	Ongoing	Closed SMC has already adopted several of these suggestions and will consider the rest for future consultation activities.
Traffic modelling	<ul style="list-style-type: none"> • Invite traffic expert to committee meeting 	SMC	High		Closed

Issue	Mitigation	Responsibility	Priority	By when	Status
	<ul style="list-style-type: none"> Provide visibility of projections, bus changes and diversions Clarify rat runs and heavy vehicle routes 		High Medium		As per EIS - on exhibition from 18 August to 16 October
Safety	<ul style="list-style-type: none"> Increase onsite monitoring and compliance through regular audits Enhance emergency response to 24/7 	SMC	High	Ongoing	
Planning and coordination	<ul style="list-style-type: none"> Improve coordination between JVs and utilities through centralised coordination via the TMC 	SMC	High	Ongoing	
Truck identification	<ul style="list-style-type: none"> SMC and JV trucks to have signage for verification and easy identification GPS location devices be used to monitor and provide locations of truck parking 	SMC	Low		Included in EIS for Stage 3
Noise and vibration mitigation	<ul style="list-style-type: none"> CG provided a best practice example from London Crossrail about how they addressed communities severely impacted by noise. The London example demonstrates best practice tunnelling in an urban site and noise and vibration mitigation schemes for community. 	DPE, RMS	Medium	Sept	Closed DPE and RMS asked to review.

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Reference	Action	Responsibility	Due Date	Status
130617.2	NR to come back with more detailed legacy information. NR to get Environment Manager to provide update and report back to committee and KB to provide council update.	NR, DPE, KB	November	Closed A meeting will take place with the Mayor next week on this issue (week commencing 13 November). SL said the UDLP was not inappropriate however a better process is required and to a broader consultation.
130617.2	Advise on White Bay and truck marshalling.	SMC	16 August	Closed PJ said the only outstanding item here were legal agreements.
130617.2	DPE to review sub management plans regarding construction routes, noise and vibration management plans.	RS	18 July	Reviewed by DPE
130617.2	SMC to bring route maps to all meetings.	NR	Each meeting	Complete
130617.6	Distribute the email trail on bus route signage installation on Ramsay Street.	NR	18 July	Complete Distributed at Aug meeting and pending CLM feedback.

Reference	Action	Responsibility	Due Date	Status
130617.7	Inform the CRG about the ULDP for the Campbell St land bridge and St Peters recreational area.	NR	18 July	Closed Update as per questions raised in August meeting.
130617.7	Provide response to previous questions raised regarding pollution at St Peters.	NR	18 July	Closed Ongoing – refer to NR responses to RL email.
130617.7	Investigate and report back to the committee on demolition of Campbell St.	NR	18 July	Not addressed at meeting
180717.7(a)	Check on the issue of Darley Road and Camperdown.	NR	August	Closed Ongoing – refer to EIS on exhibition from 18 August to 16 October
180717.7(q)	Bring full response to the CRG on property acquisition for the M4/M5. Refer to hardship guidelines for further information.	RMS	September	Closed DSE referred to EIS chapter 12. Out of session commentary regarding pages 12-31.
180717.8(r)	Bring recreational area maps as per ULDP to the next CRG meeting.	NR	TBC	NR said the final version was not yet available but would be provided at the next meeting.
180717.10(f)	MW to investigate the viability of a parking marshal on site to monitor worker parking.	MW	August	NR said they were speaking with Haberfield Public School and were actively monitoring parking. SL said there were issues in the morning and afternoon. NR to investigate provision of an afternoon security guard.